

# ONLINE COURSE REQUESTS RISING SOPHOMORES

**COURSE REQUESTS FOR 2026-2027 SCHOOL YEAR**



# ONLINE COURSE REQUESTS – PLUS PORTALS

2026-2027 SCHOOL YEAR

You will be making  
your course requests  
in PlusPortals:

- Monday, February 2 - Friday, February 20.

Mrs. Hilton (School  
Counselor) can help  
with:

- Figuring out which courses are required for sophomore year
- Knowing which courses you've been recommended to take
- Navigating the online course request system in PlusPortals
- Choosing the "best" schedule of courses for you

# COURSE REQUEST PLANNING

- USE THE [SOPHOMORE COURSE SELECTION WORKSHEET](#) TO HELP PLAN WHICH COURSES YOU'D LIKE TO TAKE SOPHOMORE YEAR
- CHOOSE "BEST FIT" COURSES
  - NEVER TAKE A COURSE ONLY BECAUSE YOU THINK YOU "SHOULD" - BE DELIBERATE ABOUT YOUR COURSE CHOICES
  - CHALLENGE YOURSELF APPROPRIATELY - AVOID OVERWHELMING YOURSELF
  - CONSIDER YOUR SCHEDULE AS A WHOLE, INCLUDING EXTRACURRICULAR INVOLVEMENTS, JOB COMMITMENTS, VOLUNTEER HOURS, ETC.
- USE THE [CURRICULUM GUIDE](#) TO FIND COURSE DESCRIPTIONS AND PREREQUISITES
- BE SURE TO DISCUSS OPTIONS WITH YOUR PARENTS, TEACHERS, AND MRS. HILTON


# ACCESSING ONLINE COURSE REQUEST FORMS

LOG IN TO YOUR PERSONAL PLUS PORTALS ACCOUNT.


IMPORTANT: YOU WILL *NOT* BE ABLE TO ACCESS YOUR FORM IF YOU'RE USING YOUR PARENT'S LOGIN CREDENTIALS. SEE MRS. DISILVIO IN THE MAIN OFFICE IF YOU DON'T KNOW YOUR LOGIN INFORMATION.






- 1) CLICK ON "*COURSE REQUESTS*" IN THE TOP (BLUE) MENU BAR ON YOUR PLUSPORTALS HOME PAGE
- 2) CLICK THE "*VIEW/EDIT*" BOX TO ACCESS A LINK TO THE *RISING SOPHOMORE COURSE REQUEST* FORM

**\* LINK FOR CURRENT FRESHMEN WILL BE: “RISING SOPHOMORE COURSE REQUEST”**




# Marian Central Catholic High School



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## Course Request Forms



**Marian Central**  
Grade Level: 10

	Form Name	Status	Submitted Date	Received Date
<a href="#">View/Edit</a>	<a href="#">Rising Junior Course Request</a>	Not Started		



# CORE COURSE SECTIONS

- COURSE OPTIONS ARE GROUPED TOGETHER BASED ON EACH DEPARTMENT AT MARIAN, WITH THE EXCEPTION OF ELECTIVE COURSES WHICH ARE GROUPED TOGETHER IN ONE SECTION.
  - IN EACH SECTION, YOU WILL SEE THE COURSES THAT ARE AVAILABLE FOR SOPHOMORES
- EACH SECTION HAS IMPORTANT DIRECTIONS YOU MUST READ AND FOLLOW.
- THE ARROW NEXT TO THE SECTION WILL EXPAND/MINIMIZE THAT CONTENT AREA.
- **COURSE TITLES ARE ABBREVIATED IN PLUSPORTALS** - IF YOU'RE UNSURE WHICH COURSE IS WHICH, CLICK ON THE SMALL "I" ICON AFTER THE TITLE AND YOU WILL SEE THE FULL COURSE TITLE AND DESCRIPTION.

# SAMPLE ENGLISH SECTION



LastName, FirstName

Grade Level: GRADE XX

Form: Rising Sophomore Course Requests 2025-2026

Follow the prompts and course recommendations to choose your courses for the 2025-2026 school year.

[Expand all sections](#)

[Collapse all sections](#)

## ↓ Sophomore English Courses

Choose 1 English course that you have been recommended to take. If there is no recommendation, you should choose English 2.

→ Course Recommendations:

[Expand all courses](#)

[Collapse all courses](#)

→ ● ENG 2A



→ ● ENG 2



→ ● ENG 2H



# SOPHOMORE COURSE REQUIREMENTS

- ENGLISH - CHOOSE 1 COURSE
- MATHEMATICS - CHOOSE 1 COURSE
- PHYSICAL EDUCATION - CHOOSE *PE 2* OR *SPORTS PERFORMANCE TRAINING* AND *FIRST AID*
- SCIENCE - CHOOSE 1 COURSE
- THEOLOGY - CHOOSE *THEOLOGY 2* OR *THEOLOGY 2 HONORS*
- ELECTIVES - CHOOSE 1-2 TOTAL CREDITS
  - CHOOSE TWO FULL CREDIT COURSES – OR -
  - CHOOSE ONE FULL CREDIT COURSE AND A STUDY HALL – OR –
  - CHOOSE TWO HALF-CREDIT COURSES AND 1 FULL CREDIT COURSE

REMEMBER TO VIEW PREREQUISITES FOR ALL COURSES TO SEE IF YOU'RE ELIGIBLE TO TAKE THEM



# SOCIAL SCIENCE AND STUDY HALLS

- YOU ARE REQUIRED TO TAKE 3 CREDITS OF SOCIAL SCIENCE CLASSES TO GRADUATE
  - YOU WILL EARN 1.5 CREDITS JUNIOR YEAR WITH US HISTORY (1 CREDIT) AND CONSUMER ECONOMICS (.5 CREDIT)
  - YOU WILL EARN .5 CREDIT SENIOR YEAR WITH US GOVERNMENT
  - THEREFORE, YOU MUST TAKE EITHER HUMAN GEOGRAPHY (9<sup>TH</sup> GR), WORLD HISTORY (10<sup>TH</sup> GR), PSYCHOLOGY (12<sup>TH</sup> GR) OR DC INTERNATIONAL RELATIONS (12<sup>TH</sup> GR)
- YOU CAN TAKE UP TO ONE STUDY HALL (ELECTIVE) EACH SCHOOL YEAR AND STILL GRADUATE WITH 24 CREDITS

# COURSE RECOMMENDATIONS

VIEW THE COURSES YOU HAVE BEEN RECOMMENDED TO TAKE BY CLICKING ON "*COURSE RECOMMENDATIONS*" LOCATED ABOVE THE LIST OF COURSES IN EACH SECTION

- MANY UPPER LEVEL COURSES REQUIRE TEACHER RECOMMENDATIONS.
- IN MOST CASES, STUDENTS SELECT THE COURSE/ONE OF THE COURSES THEY'VE BEEN RECOMMENDED TO TAKE.
- IF THERE ARE NO RECOMMENDATIONS, YOU SHOULD SELECT THE "REGULAR" COURSE IN THAT SUBJECT AREA FOR YOUR GRADE LEVEL.

▼ Course Recommendations:

Course	Comments
ENG 3H	
ENG LAN AP	

# COURSE RECOMMENDATIONS

- IF YOU WERE NOT RECOMMENDED FOR A COURSE YOU WISH TO TAKE, MAKE AN APPOINTMENT TO MEET WITH YOUR CURRENT TEACHER (OR THE DEPARTMENT HEAD OF THE COURSE YOU WISH TO TAKE)
- BRING A [COURSE RECOMMENDATION FORM](#) WITH YOU (FORMS AVAILABLE IN GUIDANCE)
- BE PREPARED TO DISCUSS:
  - THE REASON(S) YOU THINK THAT YOU'D BE SUCCESSFUL IN THE COURSE, WHY YOU DID NOT MEET THE PREREQUISITE(S), & HOW YOU PLAN TO MAINTAIN THE REQUIRED GRADE TO STAY IN THE COURSE (IF ANY)
  - IF THE TEACHER APPROVES THE RECOMMENDATION AND SIGNS THE FORM, BRING IT TO GUIDANCE AND THE RECOMMENDATION WILL BE ENTERED IN PLUS PORTALS

***\*COURSE SELECTIONS FOR COURSES THAT YOU WERE NOT RECOMMENDED TO TAKE WILL NOT BE HONORED!\****

# BACKUP ELECTIVE COURSE SELECTIONS

- ALL STUDENTS *MUST* CHOOSE 2 BACKUP ELECTIVE COURSES
- THESE CANNOT BE THE SAME COURSES CHOSEN IN THE ELECTIVE SECTION.
- BE CERTAIN THAT YOU ARE ELIGIBLE TO TAKE THE COURSES YOU SELECT.
- THESE WILL REPLACE ELECTIVES IN THE EVENT THAT YOUR ORIGINAL CHOICES DO NOT “FIT” INTO YOUR SCHEDULE.

# SAVING AND SUBMITTING COURSE REQUESTS

- LOG IN AND COMPLETE THE SELECTION PROCESS
- SAVE AND COME BACK LATER THROUGHOUT THE PROCESS IF YOU WANT TO DISCUSS ANY PORTION(S) WITH YOUR PARENTS, TEACHERS OR COUNSELOR
  - USE THE *"SAVE & REVISIT LATER"* OPTION
- WHEN YOUR SELECTIONS IN ALL SECTIONS ARE FINAL, CLICK *"SUBMIT"*
  - YOU WILL GET A WARNING THAT STATES, *"DO YOU REALLY WANT TO SUBMIT THIS FORM NOW?"*- SELECT *"YES"*

**ONCE YOU'VE SUBMITTED YOUR COURSE REQUEST FORM, CHANGES CANNOT BE MADE!  
YOU MUST SEE MRS. HILTON TO MAKE ANY CHANGES AFTER YOU'VE CLICKED "SUBMIT"**



# NEW COURSES FOR SOPHOMORES 2026-2027

- SPORTS PERFORMANCE TRAINING – SEE PREREQ'S IN CURRICULUM GUIDE AND/OR MR. BRYAN SMITH
- THEOLOGY 2 HONORS – SEE PREREQ'S IN CURRICULUM GUIDE AND/OR YOUR THEOLOGY TEACHER
- ART DEPARTMENT – SEE MS. MEJDOULI
  - ART FOUNDATIONS
  - DRAWING 1/DRAWING 2
  - PAINTING 1/PAINTING 2

# COURSE FEES

- AP COURSES: \$110/COURSE
  - TO BE PAID NO LATER THAN FRIDAY, MARCH 20
  - IF YOU DON'T PAY BY THE DEADLINE YOU WILL BE PLACED IN A SIMILAR HONORS OR REGULAR-LEVEL COURSE UNTIL THE FEE IS PAID

# PARENT/STUDENT REVIEW AND APPROVAL

- *COURSE REQUEST VERIFICATION* FORMS THAT CONFIRM YOUR COURSE REQUESTS WILL BE MAILED HOME ON *MONDAY, MARCH 3*
- IF YOU'D LIKE TO CHANGE YOUR COURSE REQUESTS, YOU MUST RETURN THE VERIFICATION FORM TO MR. FEARN WITH THE REQUESTED COURSE CHANGE(S) NO LATER THAN *FRIDAY, MARCH 20* AT WHICH TIME ALL COURSE SELECTIONS ARE FINAL.
  - ANY COURSE CHANGES AFTER THE DEADLINE ARE SUBJECT TO AVAILABILITY AND REQUIRE A \$30 COURSE CHANGE FEE

# FINAL SCHEDULES

- FINAL COURSE OFFERINGS ARE DETERMINED BY TOTAL NUMBER OF STUDENT REQUESTS AND AVAILABILITY OF QUALIFIED TEACHERS
  - A COURSE COULD BE CANCELLED EVEN AFTER THE REQUEST PROCESS HAS BEEN COMPLETED
- DURING SCHEDULING, ATTEMPTS WILL BE MADE TO MEET THE REQUESTS OF ALL STUDENTS
- BACKUP ELECTIVE CHOICES WILL ONLY BE USED IF THE ELECTIVE CHOICES DO NOT FIT INTO/CONFLICT WITH REQUIRED COURSES WITHIN YOUR SCHEDULE
  - IF A COURSE YOU REQUESTED IS CANCELLED OR IF YOU HAVE A "SCHEDULE CONFLICT", MRS. HILTON WILL CONTACT YOU TO DISCUSS ALTERNATE OPTIONS AND TO ASSIST YOU IN ADJUSTING YOUR COURSE SELECTIONS.

# REGISTRATION TIMELINE

PLUS PORTALS REGISTRATION OPEN:  
MONDAY, FEBRUARY 2 - FRIDAY, FEBRUARY 20

COURSE REQUEST VERIFICATION FORMS MAILED HOME:  
TUESDAY, MARCH 3

AP FEES DUE - DEADLINE FOR COURSE RECOMMENDATIONS – COURSE SELECTIONS FINAL:  
FRIDAY, MARCH 20