

June 15, 2026

Dear Marian Families,

Thank you all for your flexibility and positivity as we gravitate to the FACTS Tuition Management platform for the 2026-2027 school year! This letter is to recap the changes we began over the second semester and remind everyone of how we will be moving forward regarding tuition and other student-related payments. Please note that the 2026-2027 Student Handbook referenced throughout this letter will become available **July 1st 2026** on the Marian website.

By now, all families have selected their online payment plan schedule for tuition and fees through FACTS. Families who did not elect a plan by the deadline were automatically enrolled in the ten-month invoice option as stated in previous communications to families via newsletters.

- If a family has chosen to pay via ACH/Credit Card, payments will be automatically withdrawn on the selected date, and reminders will be sent to the email associated with the account management.
- Families who opted for an invoice will also receive their reminders via email but will need to turn their monies into the front office – subject to late fees if not paid on time.

Please log in to FACTS to find out when your first payment is due as the first round of payments begin in July. If you were auto-enrolled in a ten-month invoice payment plan, your first payment will be due on July 15th.

If you are still experiencing issues logging in to the system, please reach out to Kaitlin Bordeaux (kbordeaux@marian.com) in the Admissions Office or call FACTS directly at (866)441-4637 with any questions you might have regarding your account login.

Tuition and Other Incidental Payments

Registration, tuition, and required fees have been applied to every student's FACTS account. Any additional incidental fees will be applied on a case-by-case basis depending on whether we have received a form for charges such as: a yearbook, family athletic pass, parking permit, etc. which can be found on the Marian website (under *Parents*, below *School Forms & Handbooks*).

Participating Parish Tuition Rate Certification

The Request for Participating Parish Tuition Rate form is included; it can also be downloaded from our website by clicking on *Forms and Handbooks* under the *Quick Links* tab. To receive the Participating Parish Rate or the Non-Participating Rockford Diocesan Parish Rate, families must be certified by the Pastor of their Rockford Diocesan Catholic parish. Please refer to the student handbook for additional details regarding tuition rate certification and deadlines.

Book List and Purchasing Books

MBS, our online bookstore, will open July 1st - you can access the bookstore on the school website by clicking on *Quick Links* on the home page and then selecting *Bookstore*. A copy of the book list is available for download as well as instructions on how to use the MBS platform. For security purposes, you will be prompted to use an authentication code - this will be your student's ID number (found on the course confirmation sheet).

School Bus Transportation

Durham Bus Company provides two morning and afternoon daily routes to and from school. The anticipated pick up and drop off schedule (subject to change) for each route can be accessed by clicking on *Quick Links* and *Transportation* on the home page of the school website. Bus pass options are as follows: \$8 for a one-way pass, \$160 for a twenty-ride pass, or \$1,600 for an annual pass. The Bus Rider Information Sheet needs to be returned to the office by July 15th so we can finalize our bus needs.

MealTime - Cafeteria Debit Card System

We use *MealTime* debit card system for students to make food purchases. Lunch payments can be made through mymealtime.com or cash payments can be brought to the front office by students. You will need to create an account through mymealtime.com and add your student in order to add funds or set up alerts to get notified when your account is low (we *highly* recommend this). Students must use their ID cards for cafeteria purchases. Freshmen will be given ID cards on Freshman Orientation Day to use for this purpose. Our lunch program is operated by Quest Food Services, and the weekly lunch menu can be viewed on the school's website under *Student* tab – *Cafeteria Menu*.

The following forms need to be returned to the office by July 15th 2026:

- 1) Request for Participating Parish Tuition Rate Form
- 2) Yearbook Form
- 3) Parking Pass Form
- 4) Bus Rider Sheet
- 5) Retreat Form (Juniors and Seniors only)
- 6) Family Athletic Pass
- 7) Student Handbook Parental Acknowledgement**

**The 2026-2027 Student Handbook Parental Acknowledgement Page is the last page of the Student Handbook, and a signed copy is due to the office before the first day of school on August 13th.

Summer Office Hours for in-person payments are Monday – Thursday from 9:00 a.m. – 1:00 p.m.

Feel free to reach out if you have questions about the information contained in this letter.

Sincerely,

Mayra Fabian
Business Manager